



Change your CalATERS Global Reports Password

Step 1

To sign in to the CalATERS Global Reporting System, from the CalATERS Global web site at http://www.sco.ca.gov/calaters_global.html select Reporting .



Step 2


Key your User ID in the User name field and then key your Password. Password is case sensitive.

User name:

Password:

Language:

Time zone:

Click .

Step 3



On the upper right hand side of the screen,



click the Options icon.

Step 4

Enter Old password. Enter New password twice. Password is case sensitive.

General Notification

Home folder:

E-mail address:

Skin:

View:

Analytics experience level:

Enable filters: ☐ Display Filter for Channels, Documents and Jobs

Document viewing: ☐ Open in new browser window

Update password:

Old password:

New password:

Re-enter new password:

Click Save Options.